

South Norfolk Council  
Cygnet Court  
Long Stratton  
Norwich  
NR15 2XE

Tel: 01508 533805  
[LP@s-norfolk.gov.uk](mailto:LP@s-norfolk.gov.uk)

*For the attention of all consultees*

Our ref: Open Space SPD/consultation

22 June 2017

Dear Sir/Madam,

**Consultation on the draft Guidelines for Recreation Provision in New Residential Developments Supplementary Planning Document (SPD)**

The Council is consulting on a draft Guidelines for Recreation Provision in New Residential Developments Supplementary Planning Document (SPD). SPDs are non-statutory planning documents prepared by a Local Planning Authority following public consultation. SPDs are intended to provide more detailed advice and guidance to assist with the interpretation and implementation of Local Plan policy but cannot set new policy.

When adopted the SPD will replace the Council's Recreational Open Space Requirements for Residential Areas' Supplementary Planning Guidance (SPG), which was originally published in 1994. The SPD has been updated to refresh the Council's recommended standards, to refer to adopted Local Plan policy, to reflect the Council's current policy on adoption and maintenance as set out in its adopted Community Assets Strategy and to give guidance on new recommended safety and design standards.

The draft SPD will be subject to public consultation for a six-week period from **Friday 23 June to 5pm on Friday 4 August 2017**. Comments are invited on any aspect of the SPD but please make it clear as to which section/paragraph number(s) the comments relate.

Full details of draft SPD will be available on the Council's website at <https://www.south-norfolk.gov.uk/open-space-spg> from the start date of the consultation. Hard copies of the draft SPD will also be available to view at the Council offices in Long Stratton and the libraries and other contact centres listed below.

The Council's preferred method for receiving comments is via email to [LP@s-norfolk.gov.uk](mailto:LP@s-norfolk.gov.uk). Comments can also be sent by post to: Planning Policy Manager, South Norfolk Council, Cygnet Court, Long Stratton, Norfolk, NR15 2XE.

After the close of the consultation period, the Council will consider the representations made, make any appropriate adjustments, and then formally adopt the revised SPD.

The Council would also like to take this opportunity to highlight the outcome of a report which was considered by Cabinet on 12 June 2017 relating to the implementation of a number of charges to developers which will come into effect on 1 September 2017.

From 1 September 2017, the Council will seek to recover the costs of independently validating reports submitted to support a planning application. This could relate to reports such as viability assessments, retail impact assessments etc.

In relation to the Council's Street naming and numbering function, charges will be introduced for the addressing and re-addressing of properties. The scale of fees can be found at <https://www.south-norfolk.gov.uk/street-naming-and-house-numbering>.

For further information on either of these charges please contact Stuart Pontin ([spontin@s-norfolk.gov.uk](mailto:spontin@s-norfolk.gov.uk)).

We are also wishing to work with developers for the supply of waste and recycling collection bins to new build properties. From 1 September 2017 the Council are having to charge for the supply of bins and would like to work with developers to ensure the needs of new home owners are met.

For further information regarding charging for the supply of bins to new build properties please contact Bob Wade ([bwade@s-norfolk.gov.uk](mailto:bwade@s-norfolk.gov.uk)).

Yours sincerely,



**Adam Nicholls**  
**Planning Policy Manager**

**List of contact centres and libraries:**

- Beccles Library, Blyburgate, Beccles, Suffolk, NR34 9TB
- Bungay Library, Wharton Street, Bungay, NR35 1EL
- Costessey Library, Breckland Road, Costessey, NR5 0RW
- Costessey Centre, Longwater Lane, Costessey, NR8 5AH
- Diss Library, Church Street, Diss, IP22 4DD
- Diss Town Council Offices, 11/12 Market Hill, Diss, IP22 4JZ
- Harleston Library, Swan Lane, Harleston, IP20 9AW
- Hethersett Library, Queens Road, Hethersett, NR9 3DB
- Hingham Library, The Fairlands, Hingham, NR9 4HW
- Loddon Library, 31 Church Plain, Loddon, NR14 6EX
- Long Stratton Library, The Street, Long Stratton, NR15 2XJ
- South Norfolk Council Offices, Cygnet Court, Long Stratton, NR15 2XE
- Poringland Library, Overton's Way, Poringland, NR14 7WB
- Taverham Library, Sandy Lane, Taverham, Norwich, NR8 6JR
- Wymondham Library, Back Lane, Wymondham, NR18 0QB
- Wymondham Town Council, 14 Middleton Street, Wymondham, NR18 0AD
- Norfolk & Norwich Millennium Library, The Forum, Millennium Plain, Norwich, NR2 1AW

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Hours of opening: Monday to Friday 8.15am to 5pm  
Text phone: 01508 533622  
Out of hours service: 01508 533633  
Freephone: 0808 168 2000

[www.south-norfolk.gov.uk](http://www.south-norfolk.gov.uk)

